

2009 CNHE AGM Teleconference  
June 29, 2009

Item	Future Action	Delegated
<p><b>Welcome to CNHE/IISE!</b> Canadian Nurses for Health and the Environment / Les infirmières canadiennes pour la santé et l'environnement</p> <p>In attendance: <b>Interim Executive:</b> Jo-Anne Macdonald (Interim President), Geraldine (Jody) Macdonald (Interim Secretary), Shelly Archibald (Interim Treasurer), Fiona Hanley (Interim Co-President). Regrets: Jenn Otto (Interim Communications Officer).</p> <p><b>Regular Members:</b> Cheryl Armistead, Nancy Brookes, Carol Basingthwaighte , Della Faulkner, Naomi Higenbottam, Helga Hoffman, Christine Kells, Priscilla Lockwood, Kelly O'Grady, Hilda Swirsky (14 members). (Note some people were not available to vote, but all voting was recorded.)</p>	<p>Clarified French version is needed</p>	<p>Della &amp; Jo-Anne</p>
<p><b>Welcome by Jo-Anne Macdonald</b> – Interim President. Jody, as secretary, will take minutes and count for the vote.</p> <p>We'll start introductions in BC: Priscilla Lockwood, Carol Basingthwaighte, ON: Christine Kells, Kelly O'Grady, Nancy Brooks, Hilga Swirsky, Della Faukner, Shelly Archibald, Naomi Higenbottam, Geraldine (Jody) Macdonald, QC: Fiona Hanley, Cheryl Armisted. Maritimes: Jo-Anne Macdonald, Nova Scotia; Helga Hoffman, Nova Scotia.</p> <p>Welcome more formally to the CNHE's first AGM. We will be voting on the C&amp;B. Jo-Anne will give a history of CNHE and then go to the order of business, voting for Constitution &amp; By-laws, and will review voting for the first formal executive.</p> <p><b>A) Brief History of the C&amp;B</b> January 2009 – a working group drew on other frameworks from CNA to create the C&amp;B. This group felt that they needed an interim committee to review the C&amp; B. This committee was created in April 2009, and requests for feedback from the larger group in March &amp; in May (invited feedback but less this second round). Note that there is still room for discussion about the objectives... and</p>	<p>Take minutes and send to Della/Jo-Anne &amp; executive for approval</p> <p>Interim Executive approve minutes</p> <p>Circulate minutes to CHNE members</p>	<p>Jody</p> <p>Jo-Anne, Jody, Shelly, Fiona &amp; Jenn.</p> <p>Jo-Anne</p>

<p>didn't have time to discuss in depth. We decided this was a starting framework upon which we can build this year as we are an emerging group. Please don't feel slighted if your comments are not reflected – comments will be welcome and notes from previous comments will be incorporated into records... we will have time to discuss suggestions but the vote is not to change what is in the document – we can support or not support the C&amp;B... all in attendance agreed on this.</p> <p><b>B) Voting for an Executive</b>  We had hoped to vote tonight but with everyone so busy it was a challenge for the group to pull this all together. We are behind in our timelines so sorry about this; we do have some names put forward (but don't have all of the positions covered) so we felt that it was not fair at this point to really have a vote. Fiona and Jo-Anne decided to postpone voting for executive until the fall. There are 6 positions and we have 4 names, including the President's position. There are lots to be done, i.e. discuss values, web presence, lots of support. Hopefully people will think about running for a position over the summer and the interim executive will send out a ballot in the fall. So that is where the voting stands.</p> <p><i>Della</i>: thanks to you and the executive – you've done a great job... assuming the constitution gets approved today, it gives the formal structure to hold an election at a later date and then the first permanent board can come later.</p>		
<p><b>C) Order of Business</b></p> <p>The meeting was officially called to order by Jo-Anne Macdonald – CNHE constitution and by-laws (C&amp;B).</p> <p><i>Priscilla</i>: I move that the CNHE constitution &amp; by-laws are adopted as written. Seconded by Hilda.</p> <p>Discussion: Any questions?</p> <p>Q: Can the President hold a maximum of 2 consecutive terms?  A: <i>Della</i>: in my experience this is meant to limit the time in that particular position – not sure if you need to specifically say it only applies to that position.</p>		

*Hilga*: yes, it is usually limited to that specific position.

*Jo-Anne*: for clarity - add to # 4 ("in the same position")

*Cheryl*: interpreted each term as 2 years, to 2 terms would be 4 years?

A. Yes.

Q. On page 6, section 7: "Provincial and territorial chapters" – who makes them? How do these chapters get in?

A. *Jo-Anne*: For some associations (e.g. CHNAC) there is a national body and 4 or 5 provincial groups (like CHNIG, which has an Ontario group) and they have members who sit on the national group. This is not likely to happen over the next year but the C&B provides this opportunity in the future. We need to get the initial by-laws confirmed so we can build on them.

Q. But just talks about absence of them not them?

A. *Jo-Anne*: If there are no existing chapters in provinces or territories – in the interim we can have provincial/territorial representative. But I would suggest this be tabled and looked at over the upcoming year... not at this point...is that okay? Yes.

Q. *Della*: does this mean that if no formal chapters but a part of this CNHE – you would look for provincial representatives and they would sit on the Board of Directors (not the executive)?

A. *Jo-Anne*: There is a requirement for 5 members.

A. *Della*: To be an associate member of CNA you need to have representatives of at least 5 provinces/territories, but the person would have to be willing be a representative.

A. *Jo-Anne*: We are encouraging people to have a representative and have them sit on the Board of Directors (like CHNAC – Directors of the provincial chapters sit on the board of CHNAC) To solve this challenge, in CHNAC not all provinces are represented but at least CHNAC (now renamed 'CHNC' – Community Health Nurses of Canada). I don't think you want to be on executive beyond 4 years.

Q. Terms of office page 3, section 4: can you stipulate that the provincial representatives are also limited to 2 terms, and executive are also limited to 2 terms?



<p>incorporated another year at the AGM.</p> <p><b>Motion:</b>  <i>Priscilla:</i> I move that we accept the constitution and by-laws as is with changes that we have just approved.          Seconded by Hilga.</p> <p><b>Put to a vote: 11 yes. Motion carried.</b></p> <p>Approved! Great – we are officially CNHE!</p>	<p>Update C &amp; S</p>	<p>Jo-Anne</p>
<p><b>E) Interim Committee Update</b></p> <p>We will meet and discuss how we can organize the vote – there will be lots of work to be done about developing our values and the web site.</p> <p>Thanks to everyone and the interim executive.</p> <p>Excellent work to Jo-Anne and Della for guiding this!</p> <p><i>Della:</i> you'll be on your own but leaving the committee as we move to the fall.</p>	<p>Interim executive to meet before the fall /09</p>	<p>Jo-Anne to arrange meeting</p>
<p><b>F) Final Questions</b></p> <p>Q. <i>Della:</i> Are there any other steps for officially becoming an associate member of CNA?          A. <i>Jo-Anne:</i> Yes, we will put out to interim committee to get the formal executive in place and then we can call for nominations for the fall vote. We have met all of the requirements for joining the CNA as an associate group.</p> <p>We have a year clock ticking to get the application in to C.N.A. to be an associate group. We have up to two years actually. There are lots of good ideas for web pages and what needs to go on the web pages, see the CNA website and the association's websites as well. They have their web pages up, and it will give us a few ideas.</p> <p><b>Thank you and happy Canada Day! Bye!</b></p>	<p>Call for nominations for executive and organize vote in fall 2009</p> <p>Apply to C.N.A. for CNHE to be given associate membership status</p>	<p>Jo-Anne &amp; all members of CNHE</p> <p>Within 2 years: new CHNE president to organize by spring 2009</p>